



Kingston Conservation Advisory Council  
Meeting Minutes  
September 7, 2011 6:30-8:30pm

**Attendance:**

Julie Noble, Chair  
Casey Schwarz  
Gregg Swanzy  
Judith Deming

**Welcome and Call to Order:** 6:50pm. There were no guests present.

**Minutes:** The minutes from the August CAC meeting were not available, so were tabled until a future meeting.

**Online Communication:**

Julie reported that she reached out to Felipa about the status of the website production and that Felipa was going to work on it this upcoming weekend and then hand it over to the CAC.

Questions for Felipa:

- What exactly is the cost of hosting [www.kingstoncac.org](http://www.kingstoncac.org) annually?
- What is the time frame that Adam Mastropaulo is offering to host the website?
- What format is [www.kingstoncac.org](http://www.kingstoncac.org) going to be in, Joomla?
- Who will update the website once it is set up?
- Can/will Adam teach the CAC the program and how to update the website?

The Public Safety, General Government, Auditing committee had a presentation by Kyle McIntosh to review/develop a social media policy, to provide security, limit personal internet use, employee conduct, etc. This was tabled until the following PSGGA meeting. We are not sure whether or not the CAC would fall under that jurisdiction.

Julie also spoke with Steve Noble about the city website. The city of Kingston's website is currently hosted by Netstep, the CAC can have Steve post pictures, pdfs, documents, etc. on that page, which can also have many pages dropping down off of it, or embedded. Julie could possibly also maintain the city's CAC page. The CAC could set up [www.kingstoncac.org](http://www.kingstoncac.org) and point it to the city website for ease of marketing and better communication with the public.

It was mentioned that we should seek a high school student to sit on the council, now that Sophie's position is vacant.

**NRI Committee Report:**

Steve Noble created a map from the available county data, but this is all on the county scale. We will need to clip down all of the data sets to just Kingston's boundaries. Judith suggested that the environment does not follow political boundaries and that we should think about making the maps broader than Kingston, for maps such as significant habitats. Gregg also gave Steve more files, including the Hudsonia files, FEMA layers, and is getting more files from Scenic Hudson and Sue Cahill. He also mentioned that the Submerged Aquatic Vegetation layers are available online. Gregg has Arc GIS 9.3 so can help remotely in addition to work done on Julie's computer at Parks and Recreation, which is where the original maps will be made. The next step will be make a list of what maps we think should be included in the NRI, then to start making

individual maps with the default layers (roads, streams, parcels, etc) and then adding the relevant data based on what maps we decide we want. We need to figure out what data is available and then gather the data that is missing.

The next NRI meeting will be September 13<sup>th</sup>.

Judith also mentioned that she spoke about the NRI process at the PSGGA committee meeting in August and Chairman Tom Hoffay noted that we should pay attention to development near the railroads from Broadway to South Wall and beyond, the area off of Pine Grove Avenue near the railroad tracks, and to archaeologically significant areas behind the Armory.

### **Kingston's Green Guide:**

- Include legit info regarding home audit program
- Use Woodstock's Green Guide as a template
  - Add index, table of context
- Judith will review Woodstock's, highlight changes, use as a template, make Kingston friendly, review next meeting
- Julie will reach out to Mary Burke to get permission, could write "republished by, with slight revisions", credit Woodstock for design layout
- Find out printing history
- Add local initiatives sections
- Post online, add content
- See if Mary has in other form besides PDF
- Gregg has Adobe professional to modify pdf, can add
- Add page referencing library books available, have library set aside "green" books
- Add Tech City, Solar Tech in renewables
- Add CAC, Climate Action Planning

### **Climate Action Planning:**

Casey processing numbers for ICLEI with Rich still. He has been processing gas, diesel use, etc. Rich met with the Mayor to propose a new position in 2012 – Energy Manager- to be able to extend the work that he is doing as Climate Analyst.

### **New Business**

Gregg is sitting on the Comprehensive Planning Committee, there are 13-14 members plus ex-officio members, includes Hayes Clement, Andi Turco-Levin, Gregg Swanzey, Rich Schiafo, Kristen Wilson, City Staff, Nancy Donskoj, Dennis Doyle. Jim Noble is the Chair. The first tasks have been to develop a Scope of Services and then to identify a consultant, for which \$100,000 is available to develop the Comp Plan. Perhaps CAC can have forum to bring in info for Comp Plan on Website

Gregg can no longer represent the Kingston CAC on Ulster County EMC, other council members were asked about interest, Judith and Casey declined. Julie will ask Liz, if not, Julie will represent, as she already attends these meetings.

Regional Economic Development Council is how managing grants/funding locally from NY State. If we want to pull for local money, EMC should consider advising Mike Hein who sits on this council to advocate for UC environment.

The City is applying for HUD grants through the Planning Department.

There was a note that we still need to solicit more CAC members. Julie will send out a press release.

Adjournment: 8:30pm